



E0490 Voluntary Agency Coordination in Disasters

Course Dates:

February 27–March 2, 2023

April 24–27, 2023

June 26–29, 2023

Course Length:

This course is 4 days in length.

Travel Dates:

Travel days are the Sunday before the course begins and the Friday after the course ends.

Location:

Emergency Management Institute (EMI)
National Emergency Training Center (NETC)
Emmitsburg, Maryland

Course Description and Goal:

The purpose of this course is to prepare students to coordinate community and voluntary disaster resources; develop and maintain partnerships; establish and maintain communications with partners, the public, and the media; and share information and resources to maximize services to disaster survivors.

Prerequisites:

- Required courses:
 - IS-0289: Voluntary Agency Liaison (VAL) Overview
- Recommended courses:
 - IS-0244.B: Developing and Managing Volunteers
 - IS-0029.a: Public Information Officer Awareness
 - IS-0201: Forms Used for the Development of the Incident Action Plan
 - E/G0489: Management of Spontaneous Volunteers in Disasters

Continuing Education Units (CEUs):

2.625

Target Audience:

The primary audience for this course includes those who coordinate with voluntary agencies, donors, and private sector partners at the State/local/tribal/territorial (SLTT) level within the National Incident Management System (NIMS) Incident Command structure. These include:

- SLTT VALs
- Mass care planners
- Volunteer/donation coordinators
- State service commissions

Secondary audiences for the course include:

- Private sector partners
- SLTT Private Sector Liaisons
- SLTT Social Service/Family Service Agency Representatives
- SLTT Preparedness/Resiliency Coordinators
- FEMA VALs
- Incident Management Teams/Incident Support Teams
- Local Community Organizations Active in a Disaster/Voluntary Organizations Active in a Disaster (VOAD) members
- Faith-based organization representatives
- State Emergency Management planners
- FEMA and State exercise planners
- Emergency Managers (all levels)

Anyone with experience in or professional responsibilities for working with disaster relief response and participating in long-term recovery.

TRAINING OPPORTUNITY

To Apply:

Visit: [NETC Online Admissions Application](https://training.fema.gov/netc_online_admissions/)
(https://training.fema.gov/netc_online_admissions/).

Upload copies of ALL prerequisites to prevent rejection of your application.

All EMI applications require an electronic approval from the head of your sponsoring organization (supervisor). You will need the name, title, and email address of this person to submit the application.

Application Review:

To be evaluated for admission into this course, **application form must be completed and reflect experience.** Refer to the Target Audience statement and **indicate how you meet the requirements based upon your position and experience.** Attach a separate document if needed. Include copies of prerequisite course completion certificates or transcripts.

Applications without prerequisite documentation will be rejected.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter and Welcome Package outlining travel information, NETC shuttle services, lodging, and other logistics. Click or copy and paste the link below for a PDF copy of the [NETC Welcome Package](https://www.usfa.fema.gov/downloads/pdf/netc_welcome_package.pdf) (https://www.usfa.fema.gov/downloads/pdf/netc_welcome_package.pdf).

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity.

Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat.

Call (301) 447-1048, ext. 1113, or email FEMA-netc-housing@fema.dhs.gov.

Request for Accommodation:

If you require a reasonable accommodation (sign language interpreters, Braille, CART, etc.), please make request NLT 15 days prior to the class start date. When making any requests, please provide details on the accommodation; however, DO NOT include medical or other personal information that is protected under the Privacy Act of 1974 or the Health Information Privacy Protection Act (45 CFR Part 160 Subparts A and E of Part 164). Last-minute requests will be accepted; however, they may not be possible to fulfill. Please indicate any requests as part of your admissions application. Any additional questions should be directed to NETC Admissions at netcadmissions@fema.dhs.gov.

EMI Training Point of Contact:

For additional information, contact the Response and Recovery Branch at fema-emi-randr@fema.dhs.gov.

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